

Unit Calculation

The First Step

Attendance Reports

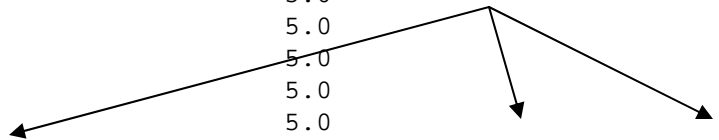
Idaho State Department of Education
Attendance/Enrollment System
Attendance Information - School Year 2003/2004

01/27/2004
8:10 a.m.

SCHOOL DISTRICT
602 ELEMENTARY SCHOOL
Elementary 4-6

Week Number	Monday Date	Days In Session	Emerg. Closure Days	Vacation Days	Aggregate Attendance	A.D.A.	Adjusted Aggregate Attendance
01	06/30/2003			5.0			
02	07/07/2003			5.0			
03	07/14/2003			5.0			
04	07/21/2003			5.0			
05	07/28/2003			5.0			
06	08/04/2003			5.0			
07	08/11/2003			5.0			
08	08/18/2003			5.0			
09	08/25/2003			5.0			
10	09/01/2003	4.0		1.0	228.0	57.00	228.00
11	09/08/2003	5.0			287.0	57.40	287.00
12	09/15/2003	5.0			285.0	57.00	285.00
13	09/22/2003	5.0			279.0	55.80	279.00
14	09/29/2003	3.0		2.0	180.0	60.00	180.00
15	10/06/2003	5.0			300.0	60.00	300.00
16	10/13/2003	5.0			300.0	60.00	300.00
17	10/20/2003	5.0			292.0	58.40	292.00
18	10/27/2003	5.0			274.0	54.80	274.00
19	11/03/2003	5.0			288.0	57.60	288.00
TOTALS ---->		47.0			2,713.0	57.72	2,713.00

Aggregate Attendance divided by
Days in Session equals A.D.A



The diagram illustrates the calculation of A.D.A. (Adjusted Daily Attendance) from Aggregate Attendance and Days in Session. It features a central text box with the formula 'Aggregate Attendance divided by Days in Session equals A.D.A'. Three arrows originate from this box: one points to the 'Days In Session' column (specifically to the value 4.0 in row 10), another points to the 'Aggregate Attendance' column (specifically to the value 228.0 in row 10), and the third points to the 'A.D.A.' column (specifically to the value 57.00 in row 10).

Alternative Secondary ADA

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Idaho State Department of Education
Attendance/Enrollment System

01/23/2004

Alternative Regular Attendance - School Year 2003/2004

2:03 p.m.

SCHOOL DISTRICT

491 ALTERNATIVE SECONDARY SCHOOL

Week Number	Monday Date	Days In Session	Vacation Days	Aggregate Attn Hrs	A.D.A.	Aggregate A.D.A.
01	06/30/2003					
02	07/07/2003					
03	07/14/2003					
04	07/21/2003					
05	07/28/2003					
06	08/04/2003					
07	08/11/2003					
08	08/18/2003					
09	08/25/2003	4.0		300.0	12.00	48.00
10	09/01/2003	3.0	1.0	225.0	12.00	36.00
11	09/08/2003	4.0		300.0	12.00	48.00
12	09/15/2003	4.0		300.0	12.00	48.00
13	09/22/2003	4.0		300.0	12.00	48.00
14	09/29/2003	4.0		300.0	12.00	48.00
15	10/06/2003	4.0		300.0	12.00	48.00
16	10/13/2003	4.0		300.0	12.00	48.00
17	10/20/2003	4.0		300.0	12.00	48.00
18	10/27/2003	4.0		300.0	12.00	48.00
19	11/03/2003	4.0		300.0	12.00	48.00
TOTALS ---->		43.0		3,225.0	12.00	516.00

We calculate Aggregate A.D.A. based on 25 hours a week.

To calculate ADA, divide the aggregate ADA by days in session.

The ADA used in unit calculation

For Summer Alternative Secondary divide the total number of student hours by 225 to calculate ADA

Using the Excel Template

E10		=IF(E9=0,"",IF(E9<'Exceptional Child'!H43<99.99,"Grade 7 thru",""))						
	A	B	C	D	E	F	G	H
1	Input Estimated Information		Estimated Fall Enrollment		Estimated ADA First Period		Estimated ADA Best 28 Weeks	
2								
3	Kindergarten Administrative							
4								
5	Elementary Administrative							
6		Grades 1-3						
7		Grades 4-6						
8								
9	Secondary Administrative				12.00			
10			Grades Served		Grade 7 thru			
11	SEPARATE SCHOOLS ATTENDANCE							
12	Building 1	Kindergarten						
13		Grades 1-6						
14		Secondary						
15								
16	Building 2	Kindergarten						
17		Grades 1-6						
18		Secondary						
19								
20	Building 3	Kindergarten						
21		Grades 1-6						
22		Secondary						

Note: For Secondary buildings that have less than 99.99 ADA you must enter the highest grade served.

Exceptional Child Unit Approval

	Fall Membership	% of Total
E L E M E N T A R Y		
1. ---- adjusted fall K-3 enrollment	69.00	53.08%
2. adjusted fall 4-6 enrollment	61.00	46.92%

(Do not include Border students)

3. minus exceptional tuition equivalent students
4. (line 1 + line 2) minus line 3
5. line 4 x 6.0%
6. line 3 plus line 5 = approved number of ELEM students

53.08% x 7.80 = ELEM 1-3 portion

46.92% x 7.80 = ELEM 4-6 portion

S E C O N D A R Y

7. adjusted fall 7-12 enrollment. (Do not include
AHS, JDC, or Border students.)
8. minus exceptional tuition equivalent students
9. line 7 minus line 8
10. line 9 x 5.5%
11. line 8 plus line 10 = approved number of SECND Students

Fall
Membership % of Total

69.00 53.08%
61.00 46.92%

130.00
7.80

7.80
=====

4.14

3.66

Take elementary
fall enrollment
minus exceptional
tuition equivalent
students times
6.0% to find the
calculation.

Use percentages
to find split for
grade groupings.

142.00

142.00
7.81

7.81
=====

Take Secondary fall
enrollment minus
exceptional tuition
equivalent students
times 5.5%

Calculating Exceptional Preschool

PRESCHOOL

12. Preschool Student Approvals
- a. For each exceptional preschool
Student, total the number of hours and
minutes per week of direct service;
then divide by 16 hours. No student
will be approved for more than 1 FTE
- b. Total all Preschool FTE approvals = _____
Line 12(b) equals the number of preschool
exceptional students approved for unit funding.

Current Year Unit Calculation

Current Year Support Unit Calculation Through reporting Period 1

Enter in Estimated ADA

	<u>A.D.A</u>	<u>Special Education</u>	<u>Adjusted A.D.A</u>	<u>Unit Divisor</u>	<u>Support Units</u>
<u>Kindergarten Administrative</u>	0		0	÷ 0 =	0
<u>Elementary Administrative</u> equals 300 or more:					
Grades 1-3		-	0.00	÷ 0 =	0
Grades 4-6		-	0.00	÷ 0 =	0
<u>Elementary Administrative</u> less than 300:					
Grades 1-6	111	- 7.80 =	103.20	÷ 16 =	6.45
<u>Secondary Administrative</u>	110	- 7.81 =	102.19	÷ 12 =	9 Minimum
Exceptional Education					
Exceptional Preschool					
Exceptional Elementary			7.80		
Exceptional Secondary			7.81		
Juvenile Detention Center A.D.A					
Exceptional Education Total			15.61	÷ 14.5 =	1.08

Find the Adjusted ADA by subtracting
Special Education from ADA

Enter in the Exceptional
Child calculations

Find the unit divisor on the
Support Unit Calculation
Table for the adjusted ADA
and divide Adjusted ADA

PUBLIC SCHOOL SUPPORT UNIT (33-1002) CALCULATION TABLES

COMPUTATION OF KINDERGARTEN SUPPORT UNITS

<u>Average Daily Attendance</u>	<u>Attendance Divisor</u>	<u>Units Allowed</u>
41 or more	40.....	1 or more as computed
31 - 40.99 ADA....	-.....	1
26 - 30.99 ADA....	-.....	.85
21 - 25.99 ADA....	-.....	.75
16 - 20.99 ADA....	-.....	.6
8 - 15.99 ADA....	-.....	.5
1 - 7.99 ADA....	-.....	count as elementary

COMPUTATION OF ELEMENTARY SUPPORT UNITS

<u>Average Daily Attendance</u>	<u>Attendance Divisor</u>	<u>Minimum Units Allowed</u>
300 or more ADA		15
	23... grades 4,5 & 6....	
	20... grades 1,2 & 3....	
160 to 299.99 ADA... 20.....		8.4
110 to 159.99 ADA... 19.....		6.8
71.1 to 109.99 ADA... 16.....		4.7
51.7 to 71.0 ADA... 15.....		4.0
33.6 to 51.6 ADA... 13.....		2.8
16.6 to 33.5 ADA... 12.....		1.4
1.0 to 16.5 ADA... n/a.....		1.0

COMPUTATION OF SECONDARY SUPPORT UNITS

<u>Average Daily Attendance</u>	<u>Attendance Divisor</u>	<u>Minimum Units Allowed</u>
750 or more	18.5	47
400 - 749.99 ADA	16	28
300 - 399.99 ADA	14.5	22
200 - 299.99 ADA	13.5	17
100 - 199.99 ADA	12	9
99.99 or fewer	Units allowed as follows:	
Grades 7 - 12	8
Grades 9 - 12	6
Grades 7 - 9	1 per 14 ADA
Grades 7 - 8	1 per 16 ADA

COMPUTATION OF EXCEPTIONAL EDUCATION SUPPORT UNITS

<u>Average Daily Attendance</u>	<u>Attendance Divisor</u>	<u>Minimum Units Allowed</u>
14 or more	14.5	1 or more as computed
12 - 13.99	1
8 - 11.9975
4 - 7.995
1 - 3.9925

COMPUTATION OF ALTERNATIVE SCHOOL SECONDARY SUPPORT UNITS

<u>Pupils in Attendance</u>	<u>Attendance Divisor</u>	<u>Minimum Units Allowed</u>
12 or more	12	1 or more as computed

Public School Support Unit Calculation Table IC 33-1002



Without Exceptional Secondary

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Idaho State Department of Education
Attendance/Enrollment System
Current Year Support Unit Calculation - School Year
Through Reporting Period 1
Second copy for district w/o Secondary Sped Ed Approvals

SCHOOL DISTRICT	Days/Sessions Term	Best-28	Aggregate Attendance	A.D.A.	Special Education	Adjusted A.D.A.	Unit Divisor	Support Units
-----	-----	-----	-----	-----	-----	-----	-----	-----
Elementary 1-6 Administrative	47.00		2,713.0	57.72	-7.80	49.92 /	13.0 =	3.84
Secondary Administrative	47.00		6,013.0	127.94		127.94 /	12.0 =	10.66
Exceptional Education								
Exceptional Elementary						7.80		
Exceptional Education Total						7.80 /	=	0.50 Minimum
Separate Attendance Units, Alternative Secondary Schools, District-to-Agency Contracts, Border Contracts								
103 ELEMENTARY SCHOOL								
Kindergarten Separate	47.00		640.0	13.62		13.62 /		0.50 Minimum
103 ELEMENTARY SCHOOL								
Elementary 1-6 Separate	47.00		1,840.5	39.16		39.16 /	13.0 =	3.01
491 ALTERNATIVE SCHOOL								
Secondary	43.00		3,225.0	12.00		12.00 /	12.0 =	1.00

						Total Support Units		19.51
								=====
						Total Support Units (Rounded to nearest tenth)		19.5
								=====

We use the calculation that gives the greatest benefit to the district.

Best 28 Weeks Unit Calculation

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SCHOOL DISTRICT

Idaho State Department of Education
Attendance/Enrollment System
Current Year Support Unit Calculation - School Year

End of year, run the calculation for the best 28 weeks of attendance.

	Days/Sessions Term	Best-28	Adjusted Aggregate Attendance	A.D.A.	Special Education	Adjusted A.D.A.	Unit Divisor	Support Units
Elementary 1-6 Administrative	177.00	131.00	7,599.8	58.46	-8.28	50.18 /	13.0 =	3.86
Secondary Administrative	177.00	129.00	16,584.0	128.56	-7.81	120.75 /	12.0 =	10.06
Exceptional Education								
Exceptional Elementary						8.28		
Exceptional Secondary						7.81		
Exceptional Education Total						16.09 /	14.5 =	1.11

Separate Attendance Units, Alternative Secondary Schools, District-to-Agency Contracts, Border Contracts

103 ELEMENTARY SCHOOL								
Kindergarten Separate	224.00	166.00	1,943.0	11.70		11.70 /		0.50 Minimum
103 ELEMENTARY SCHOOL								
Elementary 1-6 Separate	177.00	130.00	4,732.0	36.40		36.40 /	13.0 =	2.80
491 ALTERNATIVE SCHOOL	177.00	130.00	1,560.0	12.00		12.00 /	12.0 =	1.00
Secondary								

Total Support Units 19.33

Total Support Units (Rounded to nearest tenth) 19.3

Average Daily Attendance (A.D.A.) Term

Preschool (Special ed)

Average Daily Attendance (A.D.A.) Best-28 Weeks

Preschool (Special ed)

Prior Year Support Unit Calculation or Protection

- Must have a decrease of 1% in A.D.A. from the prior year A.D.A.
- Protected on prior year actual A.D.A.
(First period to First period)
(Best 28 weeks to Best 28 weeks)
- Any corrections to the prior year will change the numbers.

Prior Year Support Unit Calculation

Idaho State Department of Education
Attendance/Enrollment System

Prior Year Support Unit Calculation

First Period for School Year

District: SCHOOL DISTRICT

	Prior Year First Period A.D.A. -----	Prior Year First Period ADA Minus 1% -----	Support Unit Divisor -----	Support Units -----
Elementary 1-6 Administrative	51.68	51.16	/ 13.0	= 3.94
Secondary Administrative	122.83	121.60	/ 12.0	= 10.13
Exceptional Education				
Exceptional Elementary	8.28			
Exceptional Secondary	7.81			

Exceptional Education Total	16.09	15.93	/ 14.5	= 1.10
Separate Attendance Units, Alternative Secondary Schools, District-to-Agency Contracts, Border Contracts				
103 ELEMENTARY SCHOOL				
Kindergarten Separate	11.97	11.85	/	0.50 Minimum
103 ELEMENTARY SCHOOL				
Elementary 1-6 Separate	57.54	56.96	/ 15.0	= 4.00 Minimum
	-----			-----
Total Prior Year First Period A.D.A.	260.11	Total Protected Support Units		19.67
		Total Protected Support Units (Rounded to nearest tenth)		19.7

Current First Period Total ADA (P-12) 245.78
Prior Year First Period Minus 1% 257.51 *

<PROTECTED> Use Protected or Current Year's Support Units

Must be a full 1% decrease

* Excludes Alternative Summer, Summer Juvenile Detention, Border, and District-to-Agency Contracts